



UNIFOR 2002

District 301

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March 28, 2022

CHANGE AT THE DISTRICT OFFICE

Vice Chair Tracey M is returning to the Concierge department, having worked in the District office since August. Tracey your work ethic is second to none, and on behalf of the membership, we are all deeply grateful for your efforts. We will also miss the care and class that you brought into the office each day, and for those of us lucky enough to work by your side, we will especially miss your quick wit and humour which made each day more enjoyable.

Vice Chair Dien Nguyen is coming into the office on a full-time basis with big shoes to fill, but Dien brings with him great energy and knowledge and we look forward to working with him as well.

SUMMER 2022 SHIFT BID

The CRC are meeting this week. The company has advised us the shift bid package will be released on or before April 6th. The district office is looking forward to seeing the completed shift bid, and we will continue to keep you informed of any developments.

Please be sure to check out the UNIFOR DISTRICT 301 SharePoint page to ensure you have access and read the helpful information regarding the upcoming bid.

VIOLENCE IN THE WORKPLACE

One of our members was physically assaulted Friday night while on duty. The police were called to the international gate area and the individual involved was arrested and charged. **This is unacceptable and we are holding the company accountable.**

If you are in a situation that is unsafe, do everything you can to remove yourself from the situation and then call the emergency number for the airport. Also remember that we have an emergency frequency on our radios, if you have a radio but you're unable to make the call.

If you are a victim or witness to workplace violence, please fill out the *Workplace Harassment and Violence Notification* form (ACF25D).

Letters of Expectation

If you receive a Letter of Expectation (LOE) read it very carefully and make sure all details are clear and factual. If anything is incorrect on the LOE, it is important that you send an email to the manager that issued the LOE and explain the errors on it. Also include that you want your email to be attached to the LOE and be sure to CC info@YYZD301.com so that we can also include your email on the copy of the corresponding records in the Union office.

LOE are not disciplinary in nature and can be just handed to you without a Union rep present. This was grieved years ago and taken to arbitration where the arbitrator decided this was acceptable because they are not considered discipline. However, it is important that you ensure it is factual, so that your employment records do not contain any incorrect information. If you have any questions please reach out to the office or a Vice Chair on the floor.

LEAD qualification Opportunity

The company has sent out another bulletin looking for CES to become lead qualified. This would be for **both Full Time and Part Time** CES. If you are interested, submit your exam request through the "LOU Exam Request/eVacancy tool" that is in the Her Kiosk no later than Friday April 1.

Advance Planning

The district office has spent some time with advance planning to observe what their challenges are and what can be done to help with the assignments given to our members. It was clear they received many more calls than they are able to reasonably be expected to manage in a normal day. One of the reasons why they are unable to complete tasks is due to the volume of calls they get from members regarding assignments, R/O and/or OT availability, etc. Please do not call to inquire about the availability of R/O or OT, unless they called you. If you are interested in R/O or OT, ensure your name is on the appropriate list and you will be called if needed.

In Solidarity,

Harold Bateman
District Chair D301
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